



Fire Safety

Boom Active understands the importance of fire safety. Below we have outlined the following fire safety points:

- Staff are aware of the location of all fire exits, the fire assembly point and where fire safety equipment is stored
- Children are introduced to the fire safety procedures during their settling in period and through regular fire drills
- Fire drills are conducted at least once a programme
- All children are shown the location of fire exits and the fire assembly point
- Fire doors and fire exits are clearly marked, are not obstructed at any time and are easily opened from the inside
- Fire extinguishers, fire alarms and smoke alarms are regularly tested in accordance with manufacturer's guidance (and the school's policy)
- Each site has notices explaining the fire procedures which are positioned next to every fire exit

Fire prevention

Boom Active will take all steps possible to prevent fires occurring by:

- Ensuring that power points are not overloaded with adaptors
- Ensuring that Boom Active No Smoking rule is always observed
- Checking for frayed or trailing wires
- Checking that fuses are replaced safely
- Unplugging or turning off all equipment before leaving the premises
- Storing any potentially flammable materials safely

In the event of a fire

- A member of staff will raise the alarm and call the emergency services
- The children will be immediately escorted out of the building to the assembly point using the nearest marked exit
- No attempt will be made to collect personal belongings, or to re-enter the building after evacuation
- The premises will be checked by the Fire Safety Officer (Manager or Head Coach on site) and the register will be collected, providing that it is safe to do so
- The register will be taken and all children and staff accounted for
- If anyone is missing from the register, the emergency services will be informed
- If the register is not available the manager will use the emergency contacts list (which is kept off the premises) to contact parents or carers

Boom Active's Designated Head Coach on site.

The risk assessment should cover:

1. Identifying potential fire risks
2. Identifying people at risk
3. Evaluating the risks arising from the hazards identified and the means of minimising those risks
4. Recording the hazards, preparing a fire prevention plan and sharing these with other members of staff
5. Reviewing the fire safety risk assessment on a regular basis